

Current as of:
5/9/2012



Employment Opportunities

For each position we require at least two positive verifiable references, a negative result on a pre-employment substance abuse test, a stable work history verified by a background check, a positive attitude, a willingness to be a team player and the ability to work weekends and holidays.

Open Positions		
Position	Shift (Status)	Qualifications
Banquet Cook	1st Shift Full-Time	Responsible for preparing and cooking banquet food orders following all established recipes in an efficient and timely manner. Previous experience in the same or similar position is preferred.
In Room Dining Server/Server Assistant	1st & 2nd Shift Part-Time	Responsible for taking room service orders accurately in a helpful, friendly, and professional manner to ensure total guest satisfaction. Previous experience in the same or similar position is preferred. Must be available to work Friday, Saturday, Sunday and Monday.
Guest Service Representative	1st & 2nd Shift Full-Time	Responsible for greeting and registering guests, providing prompt and courteous service and closing out guest accounts upon completion of stay. Excellent customer service skills are required. Must be able to work nights, weekends, and holidays. Previous front desk experience is preferred.
Night Auditor	3rd Shift Full-Time	Responsible for balancing hotel daily revenues, posting, and balancing payments. Must have knowledge of accounting operations. Previous experience in the same or similar position is preferred. Required to work 3rd Shift (11:00 p.m. - 7:00 a.m.).
Night Auditor	3rd Shift Part-Time	Responsible for balancing hotel daily revenues, posting, and balancing payments. Must have knowledge of accounting operations. Previous experience in the same or similar position is preferred. Required to work 3rd Shift (11:00 p.m. - 7:00 a.m.).
Sales Manager	Full-Time	Responsible for cultivating business for the hotel. Requires at least 3-5 years of hotel sales management experience as well as excellent communication skills and strong computer skills. Knowledge of Hilton systems and Bloomington area preferred. A four year degree in a related field of study is preferred but not required.
Van Driver/Bellperson	1st & 2nd Shift Full-Time	Responsible for escorting arriving and departing guests in a friendly, courteous manner to and from their accommodations, transporting their luggage. Act as an ambassador of the hotel to introduce guests to our city. A valid driver's license and excellent driving record is required, and previous experience in the same or similar position is preferred. Ideal candidate will have open availability for all shifts on
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Equal Opportunity Employer

We do not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, sexual orientation, status with regard to public assistance, disability, age, military services (USERRA), or any other status protected by applicable federal, state or local laws.